U.S. Department of State

INSTRUCTIONS

APPLICATION FOR CONSULAR REPORT OF BIRTH ABROAD OF A CITIZEN OF THE UNITED STATES OF AMERICA

A Consular Report of Birth Abroad may be issued for any U.S. citizen child under the age of 18 who was born abroad and who acquired U.S. citizenship at birth. Only the child's parent(s), legal guardian, person acting in loco parentis or the child may apply on the child's behalf. The application generally must be signed before a U.S. consular officer, a consular agent, or, in the case of children born in U.S. military hospitals, a designated military official. A Consular Report of Birth Abroad is proof of U.S. citizenship; however, **it is not a travel document** and does not take the place of a passport for travel purposes.

IMPORTANT: You **MUST** provide the required evidence listed below before we can process the application. Please follow the instructions below.

STEP 1: Read the instructions before completing and submitting this application. The instructions contain important information about completing the application and list what documents can be submitted as evidence to support the application.

STEP 2: Complete the application.

STEP 3: Make an appointment with the U.S. embassy or consulate online or contact the U.S. consular agency or designated U.S. military official.

STEP 4: Assemble the required documentary evidence. Take the application and supporting documents with you to your appointment at the U.S. embassy, consulate, consular agency, or with a military acceptance agent. NOTE: Do not sign the application until you are before a designated U.S. consular official or military acceptance agent.

STEP 5: Once the citizenship claim has been approved, the Consular Report of Birth Abroad will be printed in the United States and sent to the address you designate in the United States or the address you designate abroad in countries where the mailing of U.S. citizenship documents is permitted unless you indicate that you will pick it up at the U.S. embassy, consulate or consular agency.

ABOUT YOUR DOCUMENTS

- You must submit **ORIGINAL** documents or **copies certified by the custodian of the record**. Generally, we will return your documents after we have seen them.
- **We cannot accept photocopies or notarized copies of documents.**

DOCUMENTS WE NEED TO SEE

When applying for a Consular Report of Birth Abroad for a child who has never been documented as a U.S. citizen, the documentary evidence listed below should be presented. In certain instances, additional evidence may be required. Unless otherwise provided, all documentation submitted must be originals or certified copies of the originals bearing the seal of the issuing vital records office, court, or other authority.

1. Child's birth certificate.
2. Evidence of the parent(s)' U.S. citizenship and identity. This may consist of a U.S. passport, U.S. passport card, Consular Report of Birth Abroad, Naturalization Certificate, Certificate of Citizenship or timely filed U.S. birth certificate. For other forms of acceptable U.S. citizenship evidence, contact the U.S. consul. A passport or government issued Photo ID must be presented as proof of identity.
3. Evidence of the U.S. citizen parent(s)' physical presence or residence in the United States prior to the birth of the child. Such evidence may include, but is not limited to affidavits, school, employment, tax, bank, and medical records, utility bills, rent receipts, or other official public documents. Evidence of time spent abroad working for the U.S. government, U.S. Armed Forces or qualifying international organization, or as a dependent child of a person working abroad for such entities prior to the birth of the child is also acceptable in some cases.
4. Parents' marriage certificate, if applicable.
5. Evidence of the termination of any previous marriages of the parents (divorce decree, annulment decree, or death certificate).
6. If a person other than a parent or the child is applying for the Consular Report of Birth Abroad, the person must present a certified copy of legal guardianship or notarized affidavit from the parent(s) authorizing the person to make the application.

HOW TO COMPLETE THIS APPLICATION

Most of the items on the form are self-explanatory with the exception of the items discussed below. The numbers match the numbered items on the form.

1. Name of Child in Full: Enter the name of the child as it is recorded on the local birth certificate. If a different name is shown on the birth certificate, an explanatory affidavit from the parent or legal guardian must be presented regarding the correct name. When a child's name has been legally changed by adoption or certain other legal action amending the child's name from birth, the new name may be recorded on the application if supported by documentary evidence.

2. Sex: Check (X) box to indicate whether male or female.

3. Date of Birth: Write the month before the date and year. (Example: 10/2/2009).
(month)(day)(year)

4. Place of Birth: Enter the name of the city and country.

Mother/Father/Parent. NOTE: If the U.S. citizen parent transmitting citizenship to the child is not present, he or she may complete State Department Form DS 5507 Affidavit of Parentage Physical Presence and Support and submit separately. The parent completing this application should provide as much information on the parent completing the Form DS 5507 as he or she has.)

INFORMATION ABOUT MOTHER/FATHER/PARENT

5 and 11. Full Name: Enter Mother/Father/Parent's name as it appears on the passport and/or government issued identity document.

6 and 12. All Previous Legal Names: Enter all legal names ever used by father, including name at birth.

7 and 13. Sex: Check (X) box to indicate whether male or female.

8 and 14. Date of Birth: Write the month before the day and year. (Example: 10/2/2009).
(month)(day)(year)

9 and 15. Place of Birth: Enter the name of the city, state/province (if applicable) and country.

10 and 16. Current Physical Address (Do not list a P.O. Box) (You may list an A.P.O. Address): Enter the address in the foreign country where the application is completed.

17. Enter Mailing Address

18 and 19. Citizenship: Please place an "X" in the "yes" box or the "no" box to indicate whether you were a U.S Citizen or Non-Citizen National when the child was born.

20. Enter yes or no if you and U.S. citizen parent of child were/was married to the child's other biological parent when the child was born.

21. List Date and Place of marriage and check current status of that marriage, adding date of death or divorce if applicable.

22 and 23. Marriage(s): Please list any other marriages as follows: Date of marriage; end date, if any; and manner ended, if applicable. If you have never been married, enter "none."

24 and 25. Time spent in the United States: List all dates you have been present in the United States.

26 and 27. Time spent abroad in U.S. Armed Forces, in other U.S. Government employment, with qualifying international organization, or as a dependent child of a person so employed: Official documentation of relevant periods of service from the appropriate governmental department or international organization must be presented. For names of qualifying organizations, consult the U.S. embassy or consulate.

28. Do not sign until you are appearing before the person administering the oath/affirmation.

29. Do not sign until you are appearing before the person administering the oath/affirmation.

30. The U.S. embassy or consulate official approving the issuance of the Consular Report of Birth Abroad will enter the serial number of the Consular Report of Birth Abroad and the date and place of issuance before signing this section.

U.S. Department of State

APPLICATION FOR CONSULAR REPORT OF BIRTH ABROAD OF A CITIZEN OF THE UNITED STATES OF AMERICA

OMB NO. 1405-0011
EXPIRES: 10/31/2020
Estimated Burden: 20 minutes

Registration Number

A. THIS SECTION TO BE COMPLETED BY THE CHILD'S PARENT(S) OR GUARDIAN(S) OR THE CHILD *(USE SECTION D CONTINUATION SHEET)*

INFORMATION ABOUT THE CHILD

1. Name of Child in Full

(Last/Surname) *(First)* *(Middle)*

2. Sex ☐ M ☐ F

3. Date of Birth ___ / ___ / _____ *(month) (day) (year)*

4. Place of Birth *(City)* *(Country)*

NOTE: (If the U.S. citizen parent transmitting citizenship to the child is not present, he or she may complete State Department Form DS 5507 Affidavit of Parentage Physical Presence and Support and submit it separately. The parent completing this application should provide as much information on the parent completing the Form DS 5507 as he or she has.)

INFORMATION ON MOTHER/FATHER/PARENT

5. Full Name

(Last/Surname) *(First)* *(Middle)*

6. All Previous Legal Names Used

(Last/Surname) *(First)* *(Middle)*

(Last/Surname) *(First)* *(Middle)*

7. Sex ☐ M ☐ F

8. Date of Birth ___ / ___ / _____ *(month (day (year)*

9. Place of Birth

(City) *(State/Province)* *(Country)*

10. Current Physical Address *(Do not list P.O. Box)* *(A.P.O. Address Permitted)*

(Address Line 1)

(City, State/Province, Country, Postal Code)

(Phone Number(s))

(Email Address)

Use this address if Consular Report of Birth will be mailed? ☐ Yes ☐ No

INFORMATION ON MOTHER/FATHER/PARENT

11. Full Name

(Last/Surname) *(First)* *(Middle)*

12. All Previous Legal Names Used

(Last/Surname) *(First)* *(Middle)*

(Last/Surname) *(First)* *(Middle)*

13. Sex ☐ M ☐ F

14. Date of Birth ___ / ___ / _____ *(month) (day) (year)*

15. Place of Birth

(City) *(State/Province)* *(Country*

16. Current Physical Address *(Do not list P.O. Box)* *(A.P.O. Address Permitted)*

(Address Line 1)

(City, State/Province, Country, Postal Code)

(Phone Number(s))

(Email Address)

Use this address if Consular Report of Birth will be mailed? ☐ Yes ☐ No

17. Mailing Address *(if different from Current Physical Address) (Do not list a P.O. Box.)* *(You may list an A.P.O. address)*

(Address Line 1) *(City, State/Province, Country and Postal Code)*

(Continued)

INFORMATION ON MOTHER/FATHER/PARENT

18. Citizenship
Were you a U.S. citizen or U.S. Non-Citizen National when the child was born?

☐ Yes ☐ No

(Continued)

INFORMATION ON MOTHER/FATHER/PARENT

19. Citizenship
Were you a U.S. citizen or U.S. Non-Citizen National when the child was born?

☐ Yes ☐ No

MARITAL STATUS OF THE PARENTS

20. Were you married to the child's other biological parent when the child was born? ☐ Yes ☐ No

21. Date and Place of Marriage to the child's other biological parent and current status

___ / ___ / _____ _____ _____ _____
(month) (day) (year) *(City)* *(State/Province)* *(Country)*

☐ Still Married ☐ Divorced ___ / ___ / _____ ☐ Death ___ / ___ / _____
(month) (day) (year) *(month) (day) (year)*

(Continued)

INFORMATION ON MOTHER/FATHER/PARENT

22. Please list any other marriages *(Show Name(s) of Spouse(s), Dates and Current Status)* if applicable *(Death, Divorce, Still Married).* If you have never been married, enter "None." *(If additional space is needed, please use the Section D Continuation Sheet)*

(Continued)

INFORMATION ON MOTHER/FATHER/PARENT

23. Please list any other marriages *(Show Name(s) of Spouse(s), Dates and Current Status)* if applicable *(Death, Divorce, Still Married).* If you have never been married, enter "None." *(If additional space is needed, please use the Section D Continuation Sheet)*

24. Precise Periods of Time in United States
(if additional space is needed, please use the Section D Continuation Sheet)

Place *(City, State)*	Date *(month-day-year)*	Date *(month-day-year)*
	From	To
	From	To
	From	To
	From	To
	From	To
	From	To
	From	To
	From	To
	From	To
	From	To

25. Precise Periods of Time in United States
(if additional space is needed, please use the Section D Continuation Sheet)

Place *(City, State)*	Date *(month-day-year)*	Date *(month-day-year)*
	From	To
	From	To
	From	To
	From	To
	From	To
	From	To
	From	To
	From	To
	From	To
	From	To

(Continued)

INFORMATION ON MOTHER/FATHER/PARENT

26. Precise Periods Abroad in U.S. Armed Forces, in other U.S. Government Employment, with Qualifying International Organization, or as a dependent child of a person so employed *(Specify) (if additional space is needed please use the Section D Continuation Sheet)*

Branch/Agency/Org.	Date *(month-day-year)*	Date *(month-day-year)*
	From	To
	From	To
	From	To
	From	To
	From	To
	From	To
	From	To
	From	To
	From	To
	From	To

(Continued)

INFORMATION ON MOTHER/FATHER/PARENT

27. Precise Periods Abroad in U.S. Armed Forces, in other U.S. Government Employment, with Qualifying International Organization, or as a dependent child of a person so employed *(Specify) (if additional space is needed please use the Section D Continuation Sheet)*

Branch/Agency/Org.	Date *(month-day-year)*	Date *(month-day-year)*
	From	To
	From	To
	From	To
	From	To
	From	To
	From	To
	From	To
	From	To
	From	To
	From	To

B. THIS SECTION TO BE COMPLETED BEFORE/BY CONSULAR OFFICER, NOTARY PUBLIC, OR OTHER PERSON QUALIFIED TO ADMINISTER OATH

NOTE: If a U.S. citizen parent transmitting citizenship to the child born out of wedlock is not present, he or she may complete State Department Form DS 5507 Affidavit of Parentage Physical Presence and Support and submit separately. Only the U.S. citizen father of a child born abroad out of wedlock must complete the acknowledgement of paternity and agreement to provide financial support.

28. I _____ do solemnly swear *(or affirm)(check all that apply)*
(Name)

☐ I am a U.S. citizen or non-citizen national. ☐ I am the father of _____ ,
(Name of Child)

who was born on _____ in _____. ☐ My child was born out of wedlock, and I am the
(Date of Birth) *(Place of Birth)*

the father through whom he/she is claiming U.S. citizenship. ☐ I agree to provide financial support for this child until he/she reaches the age of eighteen

_____
(Signature of Affiant)

SUBSCRIBED AND SWORN TO *(AFFIRMED)* before me this _____ day of _____ , _____

_____
(Signature and Title of Administering Officer)

(SEAL)

(Continued)

THIS SECTION TO BE COMPLETED BEFORE/BY CONSULAR OFFICER, NOTARY PUBLIC, OR OTHER PERSON QUALIFIED TO ADMINISTER OATHS

29. Affirmation: I SOLEMNLY SWEAR (OR AFFIRM) THAT THE STATEMENTS MADE ON THIS APPLICATION ARE TRUE TO THE BEST OF MY KNOWLEDGE AND BELIEF.

Name of Person(s) Providing Information	Relationship to the Child *(Parent, Legal Guardian, Other (Specify))*	Signature of Person(s) Providing Information

Type Name and Title of Official	Signature of Official	City	Date
			___ /___ /_____ *(month) (day) (year)*

Subscribed to: *(SEAL)*

30. Approval of Consular Report of Birth

(Printed Name of Consular Officer)	*(Signature of Consular Officer)*

(Approving Post)	___ /___ /_____ *(month) (day) (year)* *(Date of Approval)*	*(Registration Number)*

C. FOR OFFICIAL USE

31. Documents Presented - Please mark accordingly and provide date of document. (If more space is required, list on separate page)

☐ Child's Birth Certificate ___ / ___ / _____ (month) (day) (year) _____ (City) _____ (Province) _____ (Country)

☐ Marriage Certificate ___ / ___ / _____ (month) (day) (year) (File Date) ___ / ___ / _____ (month) (day) (year) (Date of Issuance) _____ (City) _____ (State)

_____ (Province) _____ (Country)

☐ Divorce Decree(s) (a) ___ / ___ / _____ (month) (day) (year) (File Date) ___ / ___ / _____ (month) (day) (year) (Date of Issuance) _____ (City) _____ (State)

_____ (Province) _____ (Country)

(b) ___ / ___ / _____ (month) (day) (year) (File Date) ___ / ___ / _____ (month) (day) (year) (Date of Issuance) _____ (City) _____ (State)

_____ (Province) _____ (Country)

(c) ___ / ___ / _____ (month) (day) (year) (File Date) ___ / ___ / _____ (month) (day) (year) (Date of Issuance) _____ (City) _____ (State)

_____ (Province) _____ (Country)

☐ Death Certificate(s) (a) ___ / ___ / _____ (month) (day) (year) _____ (City) _____ (State)

(b) ___ / ___ / _____ (month) (day) (year) _____ (City) _____ (State)

☐ Mother/Father/Parent's Passport _____ (Passport Number) ___ / ___ / _____ (month) (day) (year) (Date of Issuance) _____ (Nationality)

☐ Mother/Father/Parent's Passport _____ (Passport Number) ___ / ___ / _____ (month) (day) (year) (Date of Issuance) _____ (Nationality)

☐ Other Identity Document of Mother/Father/Parent (e.g. Naturalization Certificate) _____ (Name of the Citizenship Document) _____ (Document Number) ___ / ___ / _____ (month) (day) (year) (Date of Issuance)

☐ Other Identity Document of Mother/Father/Parent (e.g. Naturalization Certificate) _____ (Name of the Citizenship Document) _____ (Document Number) ___ / ___ / _____ (month) (day) (year) (Date of Issuance)

☐ Other Identity Document of Mother/Father/Parent (e.g. Driver's License) _____ (Name of the Identity Document) _____ (Document Number) ___ / ___ / _____ (month) (day) (year) (Date of Issuance)

☐ Other Identity Document of Mother/Father/Parent (e.g. Driver's License) _____ (Name of the Identity Document) _____ (Document Number) ___ / ___ / _____ (month) (day) (year) (Date of Issuance)

☐ Other (Legal Guardianship; Power of Attorney, etc.) _____ (Name of the Document) _____ (Document Number) ___ / ___ / _____ (month) (day) (year) (Date of Issuance)

D.	CONTINUATION SHEET *(USE THIS SPACE FOR ADDITIONAL INFORMATION)*

PRIVACY ACT STATEMENT

AUTHORITY: The information solicited on this form is requested pursuant to provisions in Titles 8 and 22 of the United States Code (U.S.C.), whether or not codified, including specifically 22 U.S.C. 2705 and predecessor statutes, and by regulations issued pursuant to E.O. 11295 (August 5, 1966), including Part 50, Title 22 Code of Federal Regulations (CFR).

PURPOSE: The primary purpose for soliciting the information is to establish citizenship, identity, and entitlement to issuance of a Consular Report of Birth and to properly administer and enforce the laws pertaining thereto. The information may also be used in connection with issuing other evidence of citizenship, and in furtherance of the Secretary's responsibility for the protection of U.S. nationals abroad.

ROUTINE USES: The information solicited on this form may be made available as a routine use to other government agencies, to assist the U.S. Department of State in adjudicating passport applications and requests for related services, and for law enforcement and administrative purposes. It may also be disclosed pursuant to court order. The information may be made available to foreign government agencies to fulfill passport control and immigration duties. The information may also be provided to foreign government agencies, international organizations and, in limited cases, private persons and organizations to investigate, prosecute, or otherwise address possible violations of law or to further the Secretary's responsibility for the protection of U.S. nationals abroad. The information may be made available to private U.S. citizen 'wardens' designated by the U.S. embassies and consulates. More information on the Routine Uses for the form can be found in the System of Records Notice, Public Notice 6209 for May 2, 2008. The title of this notice is Overseas Citizens Services Records.

DISCLOSURE: Providing the information requested on this form is voluntary. Failure to provide the information requested on this form may result in the denial of a Consular Report of Birth, related document or service to the individual seeking such report, document or service.

PAPERWORK REDUCTION ACT (PRA) STATEMENT

Public reporting burden for this collection of information is estimated to average 20 minutes per response, including time required for searching existing data sources, gathering the necessary documentation, providing the information and/or documents required, and reviewing the final collection. You do not have to supply this information unless this collection displays a currently valid OMB control number. If you have comments on the accuracy of this burden estimate and/or recommendations for reducing it, please send them to: CA/OCS/L, SA-29, 4th Floor, U.S. Department of State, Washington, DC 20037-3202.