U.S. Department of State

SIGNATURE CARD

*OMB APPROVAL NO.1405-0105
Expires: 09-30-2029
ESTIMATED BURDEN: 5 MIN.

For U.S. Government Use Only *(Shaded Area)*
1. Card Type Issued
2. Card Expiration Date *(mm-dd-yyyy)*

Section 1 Applicant Information

1. Principal's PID	2. Applicant's PID	3. Mission Type	4. Country

5. Surname	6. Given Name	7. Date of Birth *(mm-dd-yyyy)*

8. Nationality	9. Sex	10. Expected Date of Departure *(mm-dd-yyyy)*

Section 2 Certifying Authority

WARNING

This information is provided to the U.S. Department of State in accordance with the requirements of United States law *(Title 18, U.S. Code, Section 1001)* that all such statements are truthful. False information will be considered a violation of U.S. law and, therefore, an abuse of the privileges and immunities to which an individual's status may entitle him or her.

Certifier's Signature _____ Date *(mm-dd-yyyy)* _____

Name _____ Title _____

A. Applicant signs below
USE BLACK INK ONLY

Privacy Act Statement for the Foreign Diplomatic Services Application Database and Paperwork Reduction Act Statement

*The Privacy Act of 1974, as amended, 5 U.S.C. 552a contains provisions regarding the maintenance, collection, use, and dissemination of information about United States citizens and aliens lawfully admitted for permanent residence in the United States. The following information is provided in accordance with subsection (e) (3) of the Privacy Act.

AUTHORITIES: The information is sought pursuant to Vienna Convention on Diplomatic Relations of 1961; Vienna Convention on Consular Relations of 1963; Diplomatic Relations Act (22 U.S.C. 254a-e); International Organizations Immunities Act (22 U.S.C. 288e (a)); Foreign Missions Act of 1982 (22 U.S.C. 4301-4316) as amended.

PURPOSE: The information solicited on this form will be used to maintain a record of all individuals actively working at foreign missions or international organizations in the United States or its territories and who are entitled to a range of diplomatic or consular benefits, privileges, and immunities. This information is maintained by the Office of Foreign Missions at the U.S. Department of State. The information is collected in order to (a) determine the acceptability of a foreign person by the U.S. Department of State as a diplomatic or consular officer of other international organization or foreign government employee; (b) issue appropriate individuals an official identification card; (c) register mission and personal vehicles and issue appropriate vehicle registrations and license plates; (d) exempt certain individuals from sales taxes, gasoline taxes, utility taxes, and drivers' license registration fees; and (f) determine the eligibility of imported goods for exemption from duties otherwise imposed by the Bureau of Customs and Border Protection. It is also used to notify the State Department of the termination of diplomatic, consular, and foreign employees.
Information on such individuals is submitted electronically directly into the Foreign Diplomatic Services Application Database by accredited members of the administrative staff at foreign missions or international organizations in the United States, who have been given permission by the Office of Foreign Missions to enter data into the database. Certain biographical and professional information is collected from administrative staff in order for the State Department to determine their eligibility to access and enter information into the database.

ROUTINES USES: The principal users of this information are offices within the U.S. Department of State, including but not limited to the Office of Protocol, the Office of Foreign Missions, and the Office of Visa Services. In responses to inquiries from law enforcement agencies, the Office of Protocol may confirm status as recognized by the U.S. Department of State. Information may also be provided to other government agencies having statutory or other lawful authority to maintain such information. The information provided on this form may be provided to other federal, state, and local government agencies for law enforcement, administrative or other statutorily authorized purposes as covered in STATE 36, Security Records. This information also may be provided to the employing foreign government or international organization.

DISCLOSURE: Submission of information into this database is voluntary; however, failure to provide any of the requested information may prevent acceptance as a diplomatic or consular officer or other employee of a foreign government of international organization, and the extension of benefits to principals or family members as provided in the above-cited authorities. For more information, please see the Systems of Record Notice and Privacy Impact Assessment for the Office of Foreign Missions Information System at http://www.state.gov/m/a/ips/c24170.htm

PAPERWORK REDUCTION ACT: *Public reporting burden for this collection of information is estimated to average 5 minutes per response, including time required for searching existing data sources, gathering the necessary documentation, providing the information and/or documents required, and reviewing the final collection. You do not have to supply this information unless this collection displays a currently valid OMB control number. If you have comments on the accuracy of this burden estimate and/or recommendations for reducing it, please send them to: M/OFM, 3507 International Place NW, Washington, DC 20008.